

Whitinsville Christian School
Lunch Ministry Update
2008-2009

Dear Faculty, Parents & Students:

As of Monday, November 10, the WCS Lunch Ministry will begin using a new automated lunch payment system! This new system will enable us to eliminate lost lunch tickets; shorten the amount of time that students wait in line to pay for lunch; provide more accuracy in tracking lunch payments; make payment easier for parents; and improve the efficiency and accuracy of our lunch program in order to help keep our costs manageable.

For students, this means no more lost lunch tickets or having to carry cash throughout the morning! Students in grades 6-12 will be required to have their student ID with them when they come to get lunch. Students in grades K-5 will keep their student IDs in the classroom with their teacher. This also means there will be **NO CASH PAYMENTS ACCEPTED IN THE LUNCH LINE.** Students will be required to sign up for lunch during 1st period classes, and their account will be charged based on the sign-up sheet. (Students arriving late will be required to sign up for lunch at the office when they check in.) Students **MUST** sign up for lunch in the morning or a lunch will **NOT** be prepared for them.

For parents, this means easier payment for students' lunches and no more lost lunch tickets to replace! You will be able to write a check for any amount and at any time that you decide and send it to school to be added to your student's lunch account. Deposits will be added to student accounts on a daily basis but **MUST** be turned in no later than 8:00 am in order to pay for lunch on the same day. Lunches for students in grades K-3 are \$2.00 each; grades 4-5 are \$3.00 each; and grades 6-12 are \$3.50 each. Extra servings (or super-size lunches) are available daily for an extra \$1.50. (This automated system will also allow parents to monitor student usage of their lunch account.)

To make a deposit to your student's lunch account, please fill out the form below and return it with your check to the elementary school office **no later than Friday, November 7, in order to purchase lunch on Monday, November 10.** All unused lunch tickets/punches must also be turned in to the office no later than Friday, November 7, in order for the remaining balances to be carried over to a student's account.

Students in grades 6-12 will be advised in person when their account reaches a minimum balance of \$3.50. Students in grades K-5 will receive balance reminder slips to be sent home to parents when their account reaches a minimum balance of \$3.50. This will allow a buffer of one lunch per student before a student's account is insufficient to purchase lunches.

You may email the elementary office (dawnlefr@wcs.mec.edu) at any time to check on your student's balance. Students will not be permitted to run a negative balance.

LUNCH ACCOUNT DEPOSIT SLIP

Student Name: _____ Grade _____ \$ _____

Student Name: _____ Grade _____ \$ _____

Student Name: _____ Grade _____ \$ _____

Student Name: _____ Grade _____ \$ _____

TOTAL ENCLOSED (Checks payable to WCS) \$ _____