

Whitinsville Christian High School  
**VHS Student Contract\***

(to be signed by student and parent/guardian)

I, \_\_\_\_\_ (name of student), agree to participate in my Virtual High School NetCourse in accordance with the following WCS guidelines and expectations:

**Academic guidelines:**

1. I may enroll in only **5** VHS credits (the equivalent of one full-year course or two one-semester courses) per year.
2. In order to qualify for VHS, I must enroll in **27.5** WCHS credits.
3. I will receive **2.5** credits for a semester VHS course and **5** credits for a full-year VHS course.
4. My VHS course grade will be averaged in to my GPA according to the WCHS grading system and will appear on my report card.  
(Please see Parent/Student Handbook pages 71 and 72)
5. A VHS course may not be taken in lieu of a course of the same level currently offered at WCHS.  
(For example, you may not take AP Calculus AB on VHS in place of our AP Calculus AB course.)

**Performance expectations:**

1. I agree to attend and fully participate in my VHS NetCourse on a daily basis, understanding that:
  - A standard level class requires students to be actively engaged in their coursework for approximately **6 - 8 hours per week**.
  - An honors level class requires students to be actively engaged in their coursework for approximately **8 - 10 hours per week**.
  - An AP level class requires students to be actively engaged in their coursework for approximately **10 - 12 hours per week**.
2. I will receive regular VHS grade reports from my site coordinator and will return those reports signed by my parents *within one week* of their distribution.
3. I will inform my VHS Site Coordinator (Mrs. Thomas) in a timely manner if I am experiencing difficulties in my NetCourse due to:
  - technical difficulties with the network or computer
  - navigational difficulties in Blackboard
  - difficulties in understanding my assignments or posting my assignments
  - lack of response from, or communication with, the VHS teacher within a reasonable time period
4. I will inform my VHS teacher of any scheduled absences due to school or personal schedules.

5. I will inform my VHS teacher and site coordinator of any absence due to illness or unforeseen circumstances and will make up any missed work in a timely manner.
6. I will use courteous language while communicating with my VHS peers and my VHS teacher.
7. I will use the school network in conformance with the Acceptable Use Policy.

**Payment:**

I understand that the cost for a VHS semester course for the 2009-10 school year at WCS has not yet been determined, but will be no higher than the rate for 2008-2009, which was \$425 for a one-semester course; \$850 for a full-year course. This amount is in addition to my WCS tuition and will appear as a separate item on my WCS tuition statement.

**Withdrawal/Tuition Refund:**

Our policy on class withdrawal and tuition refunds reflects that of Virtual High School. **Withdrawal:** The first week of each VHS semester is considered to be the add/drop period. Students may add courses within the first week. Students may drop courses (without receiving a grade for the course) up to the end of week three. After this period, students who withdraw will receive either a 'WP' for 'Withdraw Pass' or 'WF' for 'Withdraw Fail', which will be reported to the high school administrative office by VHS. The final determination as to whether the student should receive a WP or WF rests with the NetCourse teacher. **Tuition Refund:** 1) Should the student decide to withdraw from a VHS course, a **75% tuition refund** will be granted if withdrawal occurs during, or prior to, the first week of the semester ending on Tuesday; 2) No tuition refund will be granted beyond the first week of class because that seat can no longer be filled by another student. 3) No tuition refund will be granted if the participant is dropped from the program due to non-attendance or lack of participation.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
(student)

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
(parent)

**\*UPDATED 5/12/09**